

## Threshold Requirements for HOP & NIP Submissions

To ensure timely disbursements, the documentation and information listed below is required with the initial submission in the .GIVES system.

If the submission is missing any of the threshold items listed below, the file will be rejected. The file will have to be corrected and re-entered as a new request.

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### Homeownership Opportunities Program (HOP)

1. All applicable income documentation for all household members- See Income Guidelines
2. Verification of Employment and/or Letters of Explanations, if applicable
3. Signed First Time Homebuyer Certification and Disclosure Form
4. Borrower's Mortgage Application

***HOP program information, income guidelines, and forms: [www.fhlbi.com/HOP](http://www.fhlbi.com/HOP)***

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### Neighborhood Impact Program (NIP)\*

**NEW for 2024:** The Accessibility Modification Program (AMP) has been merged with NIP.

1. Completed NIP application signed by the homeowner
2. All applicable income documentation for all household members- See Income Guidelines
3. 2 independent, third-party bids with itemized costs for each repair
  - Must be legible and include a description of the repair
4. Completed Contractor Selection Confirmation (CSC) signed by the homeowner

\* If the property is a manufactured home, an Affidavit of Affixture or other 3<sup>rd</sup> party verification will be *required* with the initial submission. FHLBI cannot accept an individual's statement of affixture at face value and will not perform research to determine if the property is eligible.

***NIP program information, income guidelines, and forms: [www.fhlbi.com/NIP](http://www.fhlbi.com/NIP)***